



Self-funded or externally funded Non-European Student Agreement

ERASMUS MUNDUS JOINT MASTER DEGREE

European Master in Biological and Chemical Engineering for a Sustainable Bioeconomy

AgroParisTech, whose registered office is at 16 rue Claude Bernard, 75231 Paris, France, represented by Anne Volet, Financial and Administrative Manager, as Coordination Institution of the European Master in Biological and Chemical Engineering for a Sustainable Bioeconomy (Bioceb), hereinafter referred to as “**Bioceb**”,

On behalf of the **Bioceb Consortium** formed by the following universities:

- Institut des sciences et industries du vivant et de l’environnement (AgroParisTech)
- Aalto University Foundation sr operating as Aalto University
- Tallinn University of Technology (TalTech)
- Université de Liège (ULiège)
- Université de Reims Champagne-Ardenne (URCA)

of the one part, and

Last Name: _____
 First name: _____
 Date of birth: _____
 Place of birth: _____
 Nationality: _____

the Student, of the other part, HAVE AGREED to the following terms and conditions.

Introduction: admission to Bioceb

The Student declares to meet the requirements to follow the Erasmus Mundus Joint Master Degree named European Master in Biological and Chemical Engineering for a Sustainable Bioeconomy, hereinafter called EMJMD Bioceb; particularly he/she holds a Bachelor degree (or equivalent), giving access to second-cycle – Master’s level Degree in his/her country, and has the required English proficiency (as mentioned on the Bioceb website). The Student declares that the information provided during the application and registration, on the provided online application and registration tools, is authentic.

Article 1: Payment of the participation costs

§1. The student commits himself/herself to pay the participation costs for the whole master course: € 18,000 (€ 9,000 per year).

§2. A self-paying Student will provide, upon admission, a deposit of €1,000. The deposit will not be refunded under any circumstances. The only exception for refunding is in the situation where the programme doesn’t open due to an insufficient number of admitted students.



The payment for the participation costs will be made according to the following schedule:

Deposit by May 15 th , 2020	€ 1,000
First installment by September 30 th , 2020	€ 3,500
Second installment by January 31 st , 2021	€ 4,500
Third installment by September 30 th , 2021	€ 4,500
Fourth installment by January 31 st , 2022	€ 4,500

The payments will be made by bank transfer to the Coordinator bank account according to the bank details indicated in Annex 1.

The full payment of the participation costs (according to the table above) is mandatory in order to obtain the degrees/diplomas delivered at the end of the EMJMD Bioceb. In the case of incomplete payment of the participation costs, the Student will not receive his/her degrees/diplomas.

§3. The self-sponsored and externally funded student will provide a declaration of honor (Annex 2), committing himself/herself to pay the above-mentioned participation costs and including sponsor certificates, where appropriate.

He/she acknowledges that he/she will need to cover living costs during the attendance of the EMJMD Bioceb according to the assigned mobility track, as well as the flight ticket costs when mobility is needed. The Student acknowledges the fact that Bioceb will not support the above-mentioned costs in case of lack of financing. The Student also acknowledges the fact that if he/she is not able to pay for his/her living costs and flight tickets and he/she is not be able to follow the EMJMD Bioceb programme, he/she can be excluded from the programme.

§4. The participation costs mentioned in **Article 1--§1 and §2** include the following:

- Registration to host Higher Education Institutions (HEIs), according to the assigned study track
- Insurance coverage of the Student, according to the "Minimum Requirements for the health and accident insurance coverage provided under EMJMD": https://eacea.ec.europa.eu/sites/eacea-site/files/documents/2c_guidelines-for-insurance.pdf

All information about the Emis2/Marsh insurance: <https://www.marshconnect.eu/emis2MC.htm>

- Participation in the Bioceb Induction Week, at the start of the course and in the Graduation Ceremony at the end of the 2-year programme
- Participation to the Summer School
- Administrative assistance (support for visa issues, accommodation, bank account matters, etc.)
- Other Bioceb-specific pedagogical activities
- Issuing of the diplomas and the diploma supplement

Other costs, such as visa and residence permits, books, local transportation, local mandatory students' taxes (e.g.: CVEC in France) and registration to a students' union (e.g.: mandatory in Finland), travels to the host universities and accommodation, including the travel and accommodation expenditures to participate to the Bioceb Weeks, are not covered by these participation costs.

Article 2: Contents of Bioceb

§1. The Bioceb institutions will use their best endeavours to provide the Student with tuition, supervision, assessment and support services of a professional standard. The relevant information concerning the structure and organization of the Master programme, its calendar, milestones, courses'



outline and their evaluation, the internship and MSc. thesis regulation and the grading system to assess the Student's performance are published on the Bioceb website and form part of this Agreement.

§2. During the fourth semester, students will have the opportunity to pursue their MSc thesis in one of the Consortium partners or in one of the Bioceb associated partners. The MSc. Thesis will be jointly supervised, according to the joint Bioceb rules which include the local rules of the supervising universities.

§3. At the end of Bioceb, provided that the Student has successfully met the requirements, he/she shall receive three (according to the chosen study track) national Master Degrees from the institutions in which he/she studied, together with the Bioceb joint diploma supplement.

National Master Degrees awarded to the students at the end of the programme:

- Master in Integrative Biology and Physiology (IBP), study track Biomass Engineering for Bioeconomy (BEB), awarded by the Université Paris-Saclay (UPSaclay), operated by AgroParisTech, France;
- Master of Science (Technology), awarded by Aalto University, Finland;
- Master of Science in Engineering, awarded by Tallinn University of Technology (TalTech), Estonia;
- Master : Bioingénieur en chimie et bioindustries, à finalité (Master in Bioengineering: Chemistry and Bio-industries), awarded by the University of Liège (ULiège)
- Master in Biology AgroSciences (BAS), awarded by the University of Reims Champagne-Ardenne (URCA), France

Article 3: Attendance

§1. The Student hereby commits him/herself on his or her honour to duly attend the academic programme and the prescribed lectures and examinations of Bioceb, having a duration of two academic years, beginning on 24 August 2020 with the Bioceb Week at URCA and finishing at the graduation ceremony end of August/beginning of September 2022.

The Student enrolls on a full-time basis, without undertaking any occupation with regular salary in parallel to the studies of Bioceb.

The Bioceb Week is considered part of the academic programme of Bioceb, therefore attendance is compulsory.

The Student will attend courses in at least three of the following participating institutions of Bioceb, according to the following study track assigned to the Student by the Consortium:

Study track 1/2/3/4/5:

1st SEMESTER:

- University of Reims Champagne-Ardenne (URCA)

2nd SEMESTER:

- Paris Institute of Technology for Life, Food, and Environmental sciences (AgroParisTech), or
- Tallinn University of Technology (TalTech)

3rd SEMESTER:

- University of Liège (ULiège), or
- Aalto University (Aalto), or
- Paris Institute of Technology for Life, Food, and Environmental sciences (AgroParisTech)



The academic programme ends after the Bioceb Final Week during which pedagogical activities, networking with students and alumni and the graduation ceremony will be held.

§2. The Student shall follow the rules for attendance and discipline in place in each of the Bioceb institutions that he/she may attend, following his/her study track. Each Bioceb institution shall provide the Student with the relevant rules.

§3. The Student is obliged to obtain his/her residence permit from the national and local authorities upon his/her arrival in the host countries if required.

§4. The Student engages to behave ethically during his/her studies. He/she will commit no fraudulent act, and will especially avoid cheating, falsification or plagiarism of any academic work. Moreover, he/she will not abuse or misuse the access to equipment and installations and will not perform any unauthorized access or violation of departmental, school or institutional rules. Any incident against this compromise will be treated by Bioceb and may cause the exclusion of the Student from the EMJMD Bioceb.

§5. To be admitted to the following semester, the students have to pass all compulsory examinations. Students can be conditionally admitted to the following semester even if he/she has failed one exam, which must be re-sit and passed within the following semester.

The Bioceb Consortium will evaluate case by case any exceptional situations.

§6. In the case that the Student, for duly motivated reasons, does not finish the master's thesis within the current academic year, the Bioceb Consortium can grant an extension. The Student must enrol in the following academic year and cover the participation costs to the Consortium in order to still be considered a Bioceb student.

§7. In the case that:

- Bioceb institutions notice non-attendance to the courses (lectures, practical sessions, field trips, informative and official meetings...)
 - o the Student cannot justify with medical certificates,
 - o for which the permission has not been granted by the Bioceb staff (to ensure permission, the student shall preferably ask in advance),
- the Student fails to validate a semester of study,
- the Student is the subject of disciplinary measures leading to his/her exclusion from the Bioceb institutions,
- the Student is the subject of legal prosecutions that prevent him/her from attending Bioceb,
- the Student withdraws from Bioceb, on his/her own decision or by force majeure,

the Student understands that he/she shall be excluded from Bioceb. In case of exclusion from the EMJMD Bioceb, if the student wishes to complete the national degree course at the university in which he is currently studying, the local rules will apply (in particular the appeal procedure, if existing).

Article 4: Modification of the Agreement and dispute resolution conditions

§1. Any alteration to the present Agreement must be communicated in writing. All alterations to the initial situation must be immediately communicated by the Student to the Bioceb Secretariat and the Bioceb Coordinator. Upon mutual agreement of contractual modifications, Bioceb will issue an addendum to the present agreement.



§2. In case of complaint, the student may appeal to the Bioceb Board with a reasoned writing. The Bioceb Board will consider the issue and will solve it within a month. However for a specific complaint about a specific service or facility provided by a member institution, the Student shall invoke the complaints procedure of that institution.

§3. The Bioceb Consortium is exonerated from any responsibility for accidents, illnesses, injuries, losses or damages to persons or goods resulting from or in any way related to the activities that are object of the present agreement. The Student is obliged to accept the necessary insurance related to the activities for the full duration of the study period.

§4. Without prejudice to the general consequences laid down in national law applicable in the present Agreement, Bioceb reserves the right to cease the effects of the present Agreement, without recourse to any juridical procedure apart from adequate communication to the Student. Failing agreement by both parts, the French courts are designed as the only competent authorities to resolve any legal dispute between Bioceb and the Student emerging from the Agreement. The present Agreement will be governed by the French Law.

The Student agrees with the terms of this Agreement by signing the copy

Signed in twofold

The Student	Bioceb	AgroParisTech
Name:	Programme Coordinator Prof. Stéphanie Baumberger	Coordinating Institution Anne Volet
Date:	Date:	Date:
Signature:	Signature:	Signature:

ANNEX 1



RELEVÉ D'IDENTITÉ BANCAIRE PARTIE RÉSERVÉE AU DESTINATAIRE DU RELEVÉ

Le relevé ci-contre est destiné à être remis à vos créanciers ou débiteurs, français ou étrangers,
appelés à faire inscrire des opérations à votre compte (virements, paiements des quittances, etc...)

Identifiant national de compte bancaire - RIB

Code banque	Code guichet	N° compte	Cle
10071	75000	00001005016	67

Domiciliation
TPPARIS

IBAN (International Bank Account Number)

FR76	1007	1750	0000	0010	0501	667
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BIC (Bank Identifier Code)
TRPUFRP1

Titulaire du compte :
AGRO PARIS TECH
16 RUE CLAUDE BERNARD
75231 PARIS CEDEX 05



ANNEX 2

SELF –FUNDING SCHEME / CANDIDATE DECLARATION

Please return the Declaration **WITHIN THE GIVEN DEADLINE** and duly filled in and signed, directly to bioceb@agroparistech.fr

I, the undersigned, Mr/Mrs (NAME/SURNAME)....., certify that I have adequate funds to pursue the Bioceb EMJMD Programme. I am fully aware that, in the case where I am enrolled under a self-funding scheme, I can expect no financial assistance from EMJMD Student Scholarships towards payments of either fees or maintenance/travel costs during my period of study in the EMJMD in Biological and Chemical Engineering for a Sustainable Bioeconomy, everywhere else « Bioceb ».

- I understand that I will be enrolled as a Bioceb EMJMD student only once the Bioceb Consortium has received the payment of the Master **Bioceb Participation costs** as detailed in the Student Agreement.

I agree to pay the initial non-refundable deposit and the following installments of the EMJMD Bioceb Participation costs to the Bioceb Secretariat according to the deadlines and procedure defined in the Student Agreement.

- I declare that I will attend assiduously, including mandatory mobility assigned me by the Bioceb Consortium, and with the objective of passing the courses and the thesis.
- I understand that access to the Bioceb EMJMD programme is offered to only a **limited number of students**, even under the self-funding scheme. My position in the Bioceb EMJMD will be confirmed under the conditions that I have adequate financial support.

Insert the total amount per category:

Personal or Family contribution (1)	€
Loan (2)	€
Expected summer earnings (3)	€
Sponsorship / Scholarship programme (4)	€
Other (<i>please specify</i>) (5)	€
TOTAL	€

- (1) : Please attach a Letter of Intent
 (2) : Please attach an official proof of application
 (3) : Please attach any relevant information
 (4) : Please attach an official proof of application incl.name of sponsorship/scholarship programme
 (5) : Please attach any relevant information

Name, Surname :

Date :

Signature :

Bioceb Consortium SECRETARIAT

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 F-75231 Paris Cedex 05
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www.bioceb.eu

