



Student Agreement for Programme Country¹ - Erasmus Mundus scholarship holders

ERASMUS MUNDUS JOINT MASTER DEGREE

European Master in Biological and Chemical Engineering for a Sustainable Bioeconomy

AgroParisTech, whose registered office is at 16 rue Claude Bernard, 75231 Paris, France, represented by Anne Volet, Financial and Administrative Manager, as Coordination Institution of the European Master in Biological and Chemical Engineering for a Sustainable Bioeconomy (Bioceb), hereinafter referred to as “**Bioceb**”,

On behalf of the **Bioceb Consortium** formed by the following universities:

- Institut des sciences et industries du vivant et de l’environnement (AgroParisTech)
- Aalto University Foundation sr operating as Aalto University
- Tallinn University of Technology (TalTech)
- Université de Liège (ULiège)
- Université de Reims Champagne-Ardenne (URCA)

of the one part, and

Last Name: _____

First name: _____

Date of birth: _____

Place of birth: _____

Nationality: _____

the Student, of the other part, HAVE AGREED to the following terms and conditions.

Introduction: admission to Bioceb

The Student declares to meet the requirements to follow the Erasmus Mundus Joint Master Degree (EMJMD) named European Master in Biological and Chemical Engineering for a Sustainable Bioeconomy, hereinafter called EMJMD Bioceb; particularly he/she holds a Bachelor degree (or equivalent) giving access to second-cycle – Master’s level Degree in his/her country and has the required English proficiency (as mentioned on the Bioceb website). The Student declares that the information provided during the application and registration, on the provided online application and registration tools, is authentic.

- I have **not already benefitted from** a previous EMJMD scholarship or an Erasmus Mundus Master Course/Joint Doctorate scholarship;
- I commit to **not** benefit from another EU funded scholarship scheme to follow the same EMJMD course for the entire period of the course;
- I commit myself to repay the financial support in case of fraud or false declaration;
- I commit myself to participate to the EMJMD/EACEA surveys/evaluations and to join the Erasmus Mundus Alumni Association (EMA).

¹ https://eacea.ec.europa.eu/erasmus-plus/erasmus-mundus-joint-master-degrees/faq/10111_en



Article 1: Amount and payment of the scholarship

Full details about EMJMD specific conditions can be found in the E+ Programme Guide, section EMJMD (<https://ec.europa.eu/programmes/erasmus-plus/resources/programme-guide>)

§1. The Student will receive a “Programme Country” scholarship of up to €40,000 in total, granted by the European Commission to finance his/her participation in the two-year EMJMD Bioceb, starting in the academic year 2020-2021.

§2. The Student agrees that Bioceb will deduct the participation cost of €4,500 per year, that is to say €9,000 in total, from the scholarship. These participation costs cover the 24 months of the Bioceb programme.

§3. The scholarship includes:

1) A contribution to travel and installation costs:

- €1,000 per year per scholarship holder **resident in a Programme Country** for travel costs
- €2,000 per year for travel costs + €1,000 for installation costs for a scholarship holder, **resident in a Partner Country less than 4.000 km from the EMJMD coordinating HEI**
- €3,000 per year for travel costs + €1,000 for installation costs for a scholarship holder, **resident in a Partner Country 4.000 km or more from the EMJMD coordinating HEI**

This mobility grant will be paid directly to the student European personal bank account in two instalments, one at the beginning of the first year, the other one at the beginning of the second year. Contributions to travel and installation shall be paid to partner country student on the base of the official proof of residence they provided.

The student understands that each instalment covers one full academic year and that it is his/her responsibility to plan the use of the mobility grant accordingly.

2) A €24,000 living allowance to cover subsistence costs during the 24 months of the EMJMD Bioceb. It will be paid directly to the student European personal bank account in monthly instalments of €1,000, provided that the student complies with **Article 3**.

Contribution to subsistence costs **must not be given to:**

- scholarship holders for EMJMD periods (study /research /placement /thesis preparation) spent in their declared **country of residence**

§4. The participation costs mentioned in **Article 1-§2** includes the following:

- Registration to host Higher Education Institutions (HEIs), according to the assigned study track
- Insurance coverage of the Student, according to the “Minimum Requirements for the health and accident insurance coverage provided under EMJMD”: https://eacea.ec.europa.eu/sites/eacea-site/files/documents/2c_guidelines-for-insurance.pdf

All information about the Emis2/Marsh insurance: <https://www.marshconnect.eu/emis2MC.htm>

- Participation in the Bioceb Week, at the start of the course and in the Graduation Ceremony at the end of the 2-year programme
- Participation to the Summer School
- Administrative assistance (support for visa issues, accommodation, bank account matters, etc.)
- Other Bioceb-specific pedagogical activities
- Issuing of the diplomas and the diploma supplement

Other costs, such as visa and residence permits, books, local transportation, local mandatory students’ taxes (e.g.: CVEC in France) and registration to a students’ union (e.g.: mandatory in Finland), travels



to the host universities and accommodation, including the travel and accommodation expenditures to participate to the Bioceb Weeks, are not covered by these participation costs.

§5. The Student will open a personal European bank account in € currency and will provide the full details of this account to the Bioceb Secretariat. Bioceb will transfer the grant to this account.

§6. The Student shall refuse any other EU-funded scholarship while receiving an EMJMD scholarship.

§7. The scholarship does not create or entitle an employer-employee relation between Bioceb and the Student.

§8. A scholarship can be put on hold if the student has to temporarily leave Bioceb following duly justified and well documented reasons. Such cases relate to medical reasons and/or serious family reasons (e.g. need to temporarily take care of a close family member or hospitalisation/death of a family member). In such a case the scholarship payment must be interrupted until the student is again physically present at the host HEI and can actively resume the course activities.

If an EMJMD scholarship holder is not able to finish the course activities within the respective student intake due to the above-mentioned reasons, then the Bioceb Consortium has to find acceptable ways to allow the student to finish the Master within one of the following intakes. The extension cannot exceed 12 months and cannot give rise to additional funding for student. The Consortium will evaluate requests for interruption of studies on a case-by-case basis and will inform the Student of any conditions and consequences.

Article 2: Contents of Bioceb

§1. The Bioceb institutions will use their best endeavours to provide the Student with tuition, supervision, assessment and support services of a professional standard. The relevant information concerning the structure and organization of the Master programme, its calendar, milestones, courses' outline and their evaluation, the internship and MSc. thesis regulation and the grading system to assess the Student's performance are published on the Bioceb website and form part of this Agreement.

§2. During the fourth semester, students will have the opportunity to pursue their MSc thesis at one of the Consortium partners or at one of the Bioceb associated partners. The MSc. Thesis will be jointly supervised according to the joint Bioceb rules which include the local rules of the supervising universities.

§3. At the end of Bioceb, provided that the Student has successfully met the requirements, he/she shall receive three (according to the chosen study track) national Master Degrees from the institutions in which he/she studied, together with the Bioceb joint diploma supplement.

National Master Degrees awarded to the students at the end of the programme:

- Master in Integrative Biology and Physiology (IBP), study track Biomass Engineering for Bioeconomy (BEB), awarded by the Université Paris-Saclay (UPSaclay), operated by AgroParisTech, France;
- Master of Science (Technology), awarded by Aalto University, Finland;
- Master of Science in Engineering, awarded by Tallinn University of Technology (TalTech), Estonia;
- Master : Bioingénieur en chimie et bioindustries, à finalité (Master in Bioengineering: Chemistry and Bio-industries, awarded by the University of Liège (ULiège)



- Master in Biology AgroSciences (BAS), awarded by the University of Reims Champagne-Ardenne (URCA), France

Article 3: Attendance

§1. The Student hereby commits him/herself on his or her honour to duly attend the academic programme and the prescribed lectures and examinations of Bioceb, having a duration of two academic years, beginning on 24 August 2020 with the Bioceb Week at URCA and finishing at the graduation ceremony end of August/beginning of September 2022.

The Student enrolls on a full-time basis, without undertaking any occupation with regular salary in parallel to the studies of Bioceb.

The Bioceb Week is considered part of the academic programme of Bioceb, therefore attendance is compulsory.

The Student will attend courses in at least three of the following participating institutions of Bioceb, according to the following study track assigned to the Student by the Consortium:

Study track 1/2/3/4/5:

1st SEMESTER:

- University of Reims Champagne-Ardenne (URCA)

2nd SEMESTER:

- Paris Institute of Technology for Life, Food, and Environmental sciences (AgroParisTech), or
- Tallinn University of Technology (TalTech)

3rd SEMESTER:

- University of Liège (ULiège), or
- Aalto University (Aalto), or
- Paris Institute of Technology for Life, Food, and Environmental sciences (AgroParisTech)

The academic programme ends after the Bioceb Final Week during which pedagogical activities, networking with students and alumni and the graduation ceremony will be held.

§2. The Student shall follow the rules for attendance and discipline in place in each of the Bioceb institutions that he/she may attend, following his/her study track. Each Bioceb institution shall provide the Student with the relevant rules.

§3. The Student is obliged to obtain his/her residence permit from the national and local authorities upon his/her arrival in the host countries if required.

§4. The Student engages to behave ethically during his/her studies. He/she will commit no fraudulent act, and will especially avoid cheating, falsification or plagiarism of any academic work. Moreover, he/she will not abuse or misuse the access to equipment and installations and will not perform any unauthorized access or violation of departmental, school or institutional rules. Any incident against this compromise will be treated by Bioceb and may cause the exclusion of the Student from the EMJMD Bioceb.

§5. To be admitted to the following semester, the Students have to pass all compulsory examinations. Students can be conditionally admitted to the following semester even if he/she has failed one exam, which must be re-sit and passed within the following semester.

The Bioceb Consortium will evaluate case by case any exceptional situations.



§6. In the case that the Student, for duly motivated reasons, does not finish the master's thesis within the current academic year, the Bioceb Consortium can grant an extension. The Student must enrol in the following academic year and cover the participation costs to the Consortium in order to still be considered a Bioceb student.

§7. In the case that:

- Bioceb institutions notice non-attendance to courses (lectures, practical sessions, field trips, informative and official meetings...)
 - o the Student cannot justify with medical certificates,
 - o for which permission has not been granted by the Bioceb staff (to ensure permission, the student shall preferably ask in advance),
- the Student fails to validate a semester of study,
- the Student is the subject of disciplinary measures leading to his/her exclusion from the Bioceb institutions,
 - the Student is the subject of legal prosecutions that prevent him/her from attending Bioceb,
 - the Student withdraws from Bioceb, on his/her own decision or by force majeure,

The Student understands that he/she shall be excluded from Bioceb. In case of exclusion from the EMJMD Bioceb, if the student wishes to complete the national degree course at the university in which he is currently studying, the local rules will apply (in particular the appeal procedure, if existing).

Article 4: Reimbursement

In the event of exclusion on the basis of **Article 3.§7**, the Student hereby makes a commitment on his/her honour to reimburse the Bioceb Coordinating Institution (AgroParisTech, France) the excess funding from the grant(s) allocated to him/her, which consists of any Bioceb funds received covering the period following the date of exclusion, according to the Erasmus + EMJMDs rules: https://eacea.ec.europa.eu/sites/eacea-site/files/750MB/2019_emjmd_-_practical_info_prepact_studschol.pdf.

The Consortium undertakes to support the student in carrying out any pending procedures.

Article 5: Modification of the Agreement and dispute resolution conditions

§1. Any alteration to the present Agreement must be communicated in writing. All alterations to the initial situation must be immediately communicated by the Student to the Bioceb Secretariat and the Bioceb Coordinator. Upon mutual agreement of contractual modifications, Bioceb will issue an addendum to the present Agreement.

§2. In case of complaint, the student may appeal to the Bioceb Board with a reasoned writing. The Bioceb Board will consider the issue and will solve it within a month. However for a specific complaint about a specific service or facility provided by a member institution, the Student shall invoke the complaints procedure of that institution.

§3. The Bioceb Consortium is exonerated from any responsibility for accidents, illnesses, injuries, losses or damages to persons or goods resulting from or in any way related to the activities



that are object of the present Agreement. The Student is obliged to accept the necessary insurance related to the activities for the full duration of the study period.

§4. Without prejudice to the general consequences laid down in national law applicable in the present Agreement, Bioceb reserves the right to cease the effects of the present Agreement, without recourse to any juridical procedure apart from adequate communication to the Student. Failing agreement by both parts, the French courts are designed as the only competent authorities to resolve any legal dispute between Bioceb and the Student emerging from the Agreement. The present Agreement will be governed by the French Law.

The Student agrees with the terms of this Agreement by signing the copy

Signed in twofold

The Student	Bioceb	Bioceb
Name:	Programme Coordinator Prof. Stéphanie Baumberger	Coordinating Institution Anne Volet
Date:	Date:	Date:
Signature:	Signature:	Signature: